



Downtown Thursday 2024 Handmade Vendor Application

This form is for all vendors who sell products (including food made at home) that are handmade by the person vending the products.

Please return completed form by emailing Lisa Cochran at lcochran@owatonna.org or mail the form to:
Lisa Cochran, Owatonna Area Chamber of Commerce & Tourism, 120 S Oak Ave., Owatonna, MN 55060.

Your Business and Contact Information:

Name (First and Last): _____ Business Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____ Cell phone #: _____ (for use on Downtown Thursdays)

Which of the 2024 Downtown Thursday Events are you attending?

___ June 6

___ July 11

___ August 1

___ September 5

What category/categories of handmade products do you want to vend at Downtown Thursday?

Clothing/Footwear Books Jewelry Music Gifts Furniture Home Goods Other (please specify): _____

Does your booth require electricity? If yes, describe the amount/type of electricity you will need:

What is your booth size? ___ 10' X 10' Tent ___ 10' X 20' Tent ___ Truck or Trailer (size) _____

Any other information about your business we should know:

Spaces are limited. We will be placing street vendors along N. Cedar Ave. and on Broadway St. Requests for placement taken into consideration; priority given to vendors attending all 4 events. Each vendor space is \$30 per date attended. If you sign up for all 4 dates at the same time, you receive a discount - your total due is \$100. **No refunds under any circumstances.** **You are not registered as a vendor until:**

- 1) Your complete application and payment (cash, check, or credit card) are received at the Chamber Office
- 2) You have received a confirmation email from Lisa Cochran, Main Street Director

With the confirmation email, each business will receive the Vendor Guidebook which has additional details regarding our Downtown Thursday event. **The Friday before each event**, participants will receive a map listing the locations of all businesses, food vendors, street vendors, entertainment and will include any last-minute updates.

“In consideration of payment, Main Street Owatonna agrees to provide a space for vending at the Downtown Thursday event(s) chosen above. Location to be assigned upon contract approval. Main Street Owatonna reserves the right to refuse to accept any vendor who, in the sole judgement of Main Street Owatonna, does not meet the standards of decorum of Downtown Thursdays. My signature on this application reflects my understanding of this.”

Signature _____

Date _____

Name on card: _____

Credit Card #: _____

Expiration Date: _____

CVC: _____