



## Downtown Thursday 2024 Commercial Vendor Application

This form is for all vendors who sell products or services out of a Brick-and-Mortar business.  
Please return completed form by emailing Lisa Cochran at [lcochran@owatonna.org](mailto:lcochran@owatonna.org) or mail the form to:  
Lisa Cochran, Owatonna Area Chamber of Commerce & Tourism, 120 S Oak Ave., Owatonna, MN 55060.

### Your Business and Contact Information:

Name (First and Last): \_\_\_\_\_ Business Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Cell phone #: \_\_\_\_\_ (for use on Downtown Thursdays)

### Which of the 2024 Downtown Thursday Events are you attending?

\_\_\_ June 6      \_\_\_ July 11      \_\_\_ August 1      \_\_\_ September 5

### What category/categories of products do you want to vend at Downtown Thursday?

Clothing/Footwear Books Jewelry Music Gifts Furniture Home Goods Other (please specify): \_\_\_\_\_

If not selling a product, what is the nature of your business/booth? \_\_\_\_\_

Does your booth require electricity? If yes, **describe the amount/type of electricity you will need:**

\_\_\_\_\_

What is your booth size?      \_\_\_ 10' X 10' Tent      \_\_\_ 10' X 20' Tent      \_\_\_ Truck or Trailer (size) \_\_\_\_\_

Any other information about your business we should know:

\_\_\_\_\_

There is no fee for a business located in the Main Street District; however, we do accept your application as your promise to have a booth outside your business for the dates indicated above. We will always place your booth in front of your brick & mortar location. Thanks for your support of Downtown Owatonna!

The fee for businesses is \$30 per date attended. If you sign up for all 4 dates at the same time, your total is \$100. **No refunds issued.** **You are not registered as a vendor until:**

- 1) Your complete application and payment (cash, check, or credit card) are received at the Chamber Office
- 2) You have received a confirmation email from Lisa Cochran, Main Street Director

With the confirmation email, each business will receive the Vendor Guidebook which has additional details regarding our Downtown Thursday event. **The Friday before each event**, participants will receive a map listing the locations of all businesses, food vendors, street vendors, entertainment and will include any last-minute updates.

"In consideration of payment, Main Street Owatonna agrees to provide a space for vending at the Downtown Thursday event(s) chosen above. Location to be assigned upon contract approval. Main Street Owatonna reserves the right to refuse to accept any vendor who, in the sole judgement of Main Street Owatonna, does not meet the standards of decorum of Downtown Thursdays. My signature on this application reflects my understanding of this."

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Name on card: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

CVC: \_\_\_\_\_