



Downtown Thursday 2023 Commercial Vendor Application

This form is for all vendors who sell products out of a Brick-and-Mortar business that is not located in the MainStreet District in Downtown Owatonna.

Please return completed form by emailing Lisa Cochran at lcochran@owatonna.org or mail the form to: Lisa Cochran, Owatonna Area Chamber of Commerce & Tourism, 320 Hoffman Dr., Owatonna, MN 55060.

Your Business and Contact Information:

Name (First and Last): _____ Business Name: _____
Mailing Address: _____ City: _____ State: _____ Zip: _____
Email Address: _____ Primary Phone #: _____ Cell #: _____

Which of the Downtown Thursday Event Days are you available to attend? (Please check all that apply)

June 1 July 6 August 3 September 7

What category of products do you want to vend at Downtown Thursday? (Please circle all that apply)

Clothing/Footwear Books Jewelry Music Gifts Furniture Home goods

Other (please specify): _____

Please describe the items you wish to vend, giveaway, etc. at your booth:

Does your booth require electricity? If yes, describe the amount/type of electricity you will need:

What is your booth size? (Please check) 10' X 10' Tent 10' X 20' Tent Truck or Trailer (size) _____

Any other information about your business we should know:

All applications and payment are due by April 21st. The fee for business is \$30 per date attended. Sign up for all 4 dates at the same time and pay only \$100 total. No refunds given. **You are not registered as a vendor until:**

- 1) Your complete application and payment (cash, check or credit card) are received at the Chamber office
- 2) You have received a confirmation email from Lisa Cochran, MainStreet Director

With the confirmation email, each business will receive the Vendor Guidebook which has additional details regarding our Downtown Thursday event. **The Friday before each event**, participants will receive a map listing the locations of all businesses, food vendors, street vendors, entertainment and will include any last-minute updates.

In consideration of payment, MainStreet Owatonna agrees to provide a space for vending at the Downtown Thursday event(s) circled above. Location to be assigned upon contract approval. MainStreet Owatonna reserves the right to refuse to accept any vendor who, in the sole judgement of MainStreet Owatonna, does not meet the standards of decorum of Downtown Thursdays. My signature on this application reflects my understanding this.

Signature _____

Date _____

Name on card: _____

Credit Card #: _____

Expiration Date: _____

CVC: _____