

MEMORANDUM

TO: Scott Golberg – County Administrator
 FROM: Keith Dahl - Ehlers
 DATE: March 8, 2021
 SUBJECT: Steele County Economic Relief Grant (ERG) Program – Applicant Overview

In response to the passage of the Economic Relief Package by the Minnesota Legislature, Steele County created a grant program and allocated \$715,000 to support for-profit, private businesses and nonprofits impacted by Executive Orders related to the COVID-19 pandemic. Applications were accepted from January 7 to February 12, 2021. This memo has been prepared, at the request of the County, to provide an overview of the applications received for the ERG program. In total, the County received a grant request of **\$5,287,695**. The information below provides a summary of the applications received.

Applicant Entity Type	# of Applications	EO Impact Type	# of Applications
For-Profit:	127	Direct:	73
Nonprofit:	34	Indirect:	84
Government:	3	NA:	7
TOTAL:	164	TOTAL:	164

Eligible Applicants

Applicants were required to meet and be able to demonstrate all of the following criteria at time of application submittal in order to be eligible for the grant program. It should be noted that if an application was determined to be incomplete, a required supporting document wasn't submitted, and/or additional information was necessary for us to applicant eligibility, all applicants were given until February 19, 2021 to submit the requested information.

- Physically located within the political boundaries of Steele County
- Active/in good standing with the Secretary of State
- No current tax liens on record with the State of Minnesota
- Were impacted by an Executive Order related to the COVID-19 pandemic
- Submitted required supporting documents
- Demonstration of revenue loss (year-over-year)

Based on application reviews, there are **104 eligible applicants**. Applicants were deemed ineligible for five main reasons; (1) ineligible business pursuant to grant program guidelines, (2) requested information was not provided by deadline, (3) applicant was a government entity, (4) had not started business operations prior to November 20, 2021, and (5) unable to demonstrate revenue loss year-over-year.

Eligible: 104
 Ineligible: 60

Statistical Measures

Current Number of Employees		Revenue Loss (%)	
Mean:	9	Mean:	-10%
Median:	3	Median:	-8%
Lowest:	1	Lowest:	NA
Highest:	232	Highest:	-100%

Grant Request		Revenue Loss (\$)	
Mean:	\$ 32,144	Mean:	\$ 119,308
Median:	\$ 19,100	Median:	\$ 9,250
Lowest:	\$ 1,220	Lowest:	NA
Highest:	\$ 552,824	Highest:	\$ 8,817,028

Priority Levels

1. Any entity which did not receive any Federal and/or State assistance, (1) who was directly referenced in Executive Order 20-99 issued by the State of Minnesota in response to the COVID-19 pandemic and required to close or reduce operating capacity below 50%; or (2) who's NAICS code matches those specifically identified by the Department of Revenue for business relief payments.
 - a. Receive up to **\$20,000**; not to exceed grant request

2. Any entity who was directly referenced in any Executive Order issued by the State of Minnesota in response to the COVID-19 pandemic and was required to close or reduce operating capacity by 50%, which received Federal and/or State assistance and is still experiencing a revenue loss equal to or greater than 10%.
 - a. Receive up to **\$10,000**; not to exceed grant request

3. Any entity who was indirectly impacted by any Executive Order issued by the State of Minnesota in response to the COVID-19 pandemic and is experiencing a revenue loss equal to or greater than 10%.
 - a. Receive up to **\$5,000**; not to exceed grant request

4. Remaining Funds: The remaining funds will be distributed equally to any entity who was directly referenced or indirectly impacted by an Executive Order issued by the State of Minnesota in response to the COVID-19 pandemic and is experiencing a revenue loss greater than 0%.

Proposed Grant Distribution

Priority Level	# of Applicants	Grant Award
1	6	\$ 95,642
2	45	\$ 411,559
3	34	\$ 163,364
4	19	\$ 44,460
TOTALS:	104	\$ 715,025